

## **Administrative Procedure**

### **Review of Video Tapes**

The District shall review videotapes when necessary as a result of an incident reported by a bus driver or student. The videotapes may be recirculated for erasure after fourteen (14) days.

Viewing of videotapes is limited to the individuals having a legitimate educational purpose. A written log will be kept of those individuals viewing the videotapes stating the time, name of individual viewing and the date the videotape was viewed.

#### **Video Monitoring System**

Video cameras will be in operation on all District buses at all times when they are being used to transport students.

Determination of how video cameras will be used will be made in consultation with the Superintendent, the Assistant Superintendent for Business Services and Building Principals.

#### **Student Conduct**

Students are prohibited from tampering with the video cameras on the school buses. Students found in violation of this regulation shall be disciplined in accordance with the District discipline policy and Good Conduct Rule and shall reimburse the District for any repairs or replacement necessary as a result of the tampering.

Revised: May 28, 1996

■ [Reviewed 2007-08]